# Risk assessment

## Company name: Yeoford Community Hall Assessment carried out by: Sandy Chenore

## Date of next review: 11/06/21 or until something changes Date assessment was carried out:

**Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.**

To keep up to date with HSENI advice to workplaces in this fast changing situation visit <https://www.hseni.gov.uk/news/coronavirus-covid-19-and-hseni-contact-details-updateo>

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| **What are the hazards?** | **Who might be harmed** | **Controls Required** | **Additional Controls** | Action by who? | Action by when? | Done |
| Spread of Covid-19 Coronavirus | Users  Visitors to your premises  Cleaners  Contractors  Vulnerable groups – Elderly, Pregnant women, those with existing underlying health conditions  Anyone else who physically comes in contact with you in relation to the community hall. | **Hand Washing**   * Hand washing facilities with soap and water in place. * Stringent hand washing taking place. * See hand washing guidance. * <https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/> * Drying of hands with disposable paper towels. * <https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/> * Gel sanitisers in any area where washing facilities not readily available   **Cleaning**  Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.  **Social Distancing**  Social Distancing -Reducing the number of persons in any work area to comply with the 1-metre gap recommended by the Public Health Agency  <https://www.publichealth.hscni.net/news/covid-19-coronavirus>  <https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people>  **Wearing of Gloves**  Where Risk Assessment identifies wearing of gloves as a requirement of any job being carried out, an adequate supply of these will be provided.  **Symptoms of Covid-19**  If anyone becomes unwell with a new continuous cough or a high temperature they will be sent home and advised to follow the stay at home guidance.  If advised that a user has developed Covid-19 and were recently on our premises the YCA will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. <https://www.publichealth.hscni.net/> | Users to be reminded (posters) to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels.  To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <https://www.publichealth.hscni.net/news/covid-19-coronavirus>  Posters available for display.  <https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19>  Rigorous checks will be carried out by YCA to ensure that the necessary procedures are being followed.  Users to be reminded of the importance of social distancing.  User groups to take responsibility for their own RA for wearing gloves. | SC  AL  SC – posters  A member of YCA  Member of the YCA | 8/7/20  Every Sunday  8/7/20  Ongoing | Y  ongoing |